

HEARINGS ON INDEPENDENT NOMINATING PETITION
MATTERS FOR THE NOVEMBER 2, 2021 SPECIAL ELECTIONS
AND THE MEETING OF THE COMMISSIONERS OF ELECTIONS
IN THE CITY OF NEW YORK
HELD ON TUESDAY, OCTOBER 19, 2021 AT 1:30 P.M.
42 BROADWAY, 6th FLOOR, COMMISSIONERS' HEARING ROOM
NEW YORK, NY 10004

PRESENT: President Frederic M. Umane
 Secretary Rodney L. Pepe-Souvenir

Commissioners Jose Miguel Araujo, Jenny Low, Gino A. Marmorato,
Michael Michel, Simon Shamoun, Patricia Anne Taylor, John Wm. Zaccone

Michael J. Ryan, Executive Director
Dawn Sandow, Deputy Executive Director
Georgea Kontzamanis, Operations Manager
Wilma Brown Phillips, Administrative Manager
Hemalee J. Patel, General Counsel
Raphael Savino, Deputy General Counsel
Troy Johnson, Coordinator, Candidate Records Unit
Rayvon Weaver, Project Coordinator, Candidate Records Unit
Sherwin Suss, Agency Chief Contract Officer, Procurement
Greg Lehman, Chief Clerk, Manhattan Office
Cynthia Doty, Deputy Chief Clerk, Manhattan Office
Kenneth Moltner, Counsel to the Commissioners
Steven B. Denkberg, Counsel to the Commissioners

GUEST: Jerry H. Goldfeder, Esq., for Shana Harmongoff (via WebEx)
 Shana Harmongoff (via WebEx)
 Keith Lilly (via WebEx)

President Umane called the meeting to order at 1:38 P.M.

President Umane announced that the Commissioners will conduct the Hearings relating to Independent Nominating Petition matters for the Special Election in the 30th Senatorial District, New York County, to be held on November 2, 2021.

President Umane stated the procedures to be followed during the Hearings. The Calendar was posted on the Board's website and in the Hearing Room as required. Emergency Procedures for the hearings were posted on the Board's website and notice was sent to the candidate and objector.

President Umane called upon Ms. Patel to call the Calendar for the Hearings.

Mr. Johnson called the Prima Facie Report. There were no appearances. The Commissioners' determinations are reflected on the Prima Facie Report on file at the Board.

Ms. Patel called the Clerks' Report for New York County. There were appearances by a candidate and/or their representative which is noted on the Clerks' Report on file at the Board. The Commissioners' determinations are reflected on the Clerks' Report on file at the Board.

President Umame move to adjourn the Hearings. Commissioner Marmorato seconded the motion, which was unanimously adopted.

President Umame convened the regular stated meeting of the Commissioners.

Mr. Ryan added the Commissioners' Finance Committee Report and an Executive Session for personnel to the agenda.

Commissioner Marmorato moved to adopt the October 12, 2021 Commissioners' Meeting Minutes. Commissioner Taylor seconded the motion, which was unanimously adopted.

Mr. Ryan provided an update on the November 2, 2021 General Election. The information follows:

- The last day to apply via online, email or fax for an Absentee Ballot was yesterday, October 18, 2021;
- The Board has been receiving and processing Absentee Ballot Applications. A total of 170,714 Absentee ballots have been mailed to date;
- A total of 176 Accessible Absentee Ballots have been mailed to date;

- The Board has received back a total of 28,681 Absentee ballots to date;
- The last day to apply in-person for an Absentee Ballot is November 1, 2021. The Borough Office hours are posted on the Board's website at VOTE.NYC;
- The testing of the Early Voting equipment has been completed;
- Early Voting equipment deliveries commence on Thursday, October 21, 2021;
- A total of 7,490 pieces of voting equipment and 60 power generators will be deployed to Early Voting locations citywide;
- All Early Voting sites have a scheduled Team Meeting on Friday, October 22, 2021;
- The Early Voting period commences on Saturday, October 23, 2021 and runs through Sunday, October 31, 2021;
- There are a total of 106 Early Voting locations citywide;
- The preparation of Election Day voting equipment is ongoing and is scheduled to be deployed on Monday, October 25, 2021 through Monday, November 1, 2021. Delivery the day before the election is normal practice which is based on poll site availability;

- A total of 84,000 pieces of Election Day equipment will be deployed citywide;
- There is a total of 1,220 Election Day poll sites citywide; and
- Early Voting and Election Day schedules and poll sites are posted on the Board’s website at VOTE.NYC; and
- The public can call the Board’s Phone Bank at 866-VOTE-NYC for more information.

Mr. Ryan noted that a final update for the November 2, 2021 General Election will be provided at the next meeting.

President Umame presented the Commissioners’ Finance Committee Report. The Commissioners’ Finance Committee met with Mr. Suss and unanimously recommended to adopt the following contracts:

1. Quality Facility Solutions – This is a contract to provide daily cleaning services for Early Voting poll sites commencing on Saturday, October 23, 2021. These cleanings include 14 sites in Manhattan, 22 sites in the Bronx, 7 sites in Queens, 28 sites in Brooklyn, and 10 sites in Staten Island. These cleanings are to meet COVID-19 protocols. The contract was procured through a DCAS requirements contract and is a not to exceed amount of this contract is \$410,183. President Umame moved for the full Board to approve the

Commissioners' Finance Committee's recommendation. Commissioner Taylor seconded the motion, which was unanimously adopted.

2. Intrinsic Technology Group – This is a contract to provide rental copier machines to the Borough Offices to use during the canvass and petition cycle. This contract was procured through the M/WBE noncompetitive sealed bidding process under the PPB Rules, and the lowest priced vendor was selected. This is a four (4) year contract with a not to exceed amount of \$240,000. President Umame moved for the full Board to approve the Commissioners' Finance Committee's recommendation. It was noted that Commissioner Marmorato recused himself on this contract at the Finance Committee meeting. President Umame moved for the full Board to approve the Commissioners' Finance Committee's recommendation. The motion was seconded, with Commissioner Marmorato abstaining. The motion was adopted.

3. Tritek – This is a contract to provide for licenses, software and hardware support, and training for the mail sorting machines in each Borough Office. The machines were purchased last year due to the increase in Absentee ballots. Tritek is the direct contract for maintenance and support. This four (4) year contract is being procured through a negotiated acquisition with a yearly cost of \$225,370.97 for a not to exceed amount of \$901,483.90. President Umame moved for the full

Board to approve the Commissioners' Finance Committee's recommendation. The motion was seconded, which was unanimously adopted.

4. First Class Car Limo (Early Voting) – This is an existing contract to provide car services to all Borough Offices during Early Voting. The current contract runs from 2019 through 2023. This would raise the contract ceiling to allow funding of the contract to meet expenses which was expected to be incurred with the continued use of this agreement. The current contract ceiling is \$3,450,000. The request is to raise the ceiling an additional \$4,000,000 and is a not to exceed amount. The Board uses these cars throughout the nine (9) day Early Voting period to transport personnel, supplies, equipment, monitoring teams, as well as to provide back-up poll books to Early Voting sites, if needed. President Umane moved for the full Board to approve the Commissioners' Finance Committee's recommendation. The motion was seconded, which was unanimously adopted.

President Umane moved to convene an Executive Session for personnel. Commissioner Marmorato seconded the motion, which was unanimously adopted.

Following Executive Session, the open meeting resumed.

The following actions were taken by the unanimous decision of the Board of Commissioners in Executive Session:

- I. Angel Fernandez, an Administrative Associate, was granted 105 hours of an advance of time. This grant is effective September 27, 2021. Mr. Fernandez's agency start date is July 20, 2014.
- II. Antonio Melendez, an Administrative Assistant, was granted 203 hours of an advance of time. This grant is effective September 21, 2021. Mr. Melendez's agency start date is October 13, 2002.

The meeting was adjourned.

The next stated meeting of the Commissioners is scheduled for Tuesday, October 26, 2021 at 1:30 P.M.